

Before starting your registration process, we advise you to carefully read our GDPR Privacy Policy.

## GENERAL INFORMATION

Hellenic Association of Insurance Companies (“We”) is the Greek non-profit professional representative entity of insurance companies, active in Greek market. HAIC is based in Athens and represents 50 insurance companies. We act as a data controller for all personal data processed by us. We process any personal data as safely and reasonably as possible and in strict compliance with the applicable data protection legislation, including the General Data Protection Regulation 2016/679 of 27 April 2016 (“GDPR”). This policy tells you (the data subject) what personal data we process, why and how we process your personal data when we perform our business activities or when you participate in HAIC’s events.

### ➤ Personal data we collect and process

The main personal data that we generally collect and hold in our database includes:

- identification data (e.g. name, surname, country, position, company name, company address, business telephone number, fax and email)
- data regarding the communication between us (e.g. e-mails sent, meetings)

We only process the data that you have provided to us yourself. Especially for HAIC’s events we obtain your personal data upon your registration.

Please note that HAIC’s Sites don’t use cookies.

### ➤ Why and how we process your personal data (legal basis and purpose)

We process your personal data for legitimate purposes, such as:

- public affairs and relations activities,
- responding to any form of communication with us and
- taking all necessary actions with respect to the organization of our annual meeting you are subscribed to, including providing events information (such as event programme, confirmation e-mails, venues, participant lists, presentations, follow-up information and publication of reports), preparing invoices (if relevant), printing badges, other material that we think you may be interested etc.

## PRIVACY & DATA PROTECTION POLICY

We will use your personal data only for the purposes for which we collected it or for reasons compatible with the original purpose. If we intend to use your personal data for reasons that are not related to the original purpose, we will contact you and notify you of the legal basis that allows us to do so.

We process your personal data for the above mentioned purposes, relying upon the legitimate interests of HAIC, determined by our Articles of Association.

HAIC is registered on the EU transparency registry and its mission is expressly included therein. This includes, for instance, supporting our member companies in their business activities, responding to your queries, organizing our events in the best possible way and promoting our future public relations activities.

Especially the data collected for our annual meeting, shall be included in the delegate's pack, and more precisely in a catalogue to be provided in a members-only password protected area at [www.eaee.gr](http://www.eaee.gr), accessible only to participants / delegates of the meeting. In addition we inform you that HAIC intends to receive and maintain **photos and videos** from the meeting's participants. Photos will be uploaded to a protected area at the conference website accessed via password by registrants only. Photos may also be published in HAIC's newsletters/ press releases or may be printed on anniversary albums / prints / videos.

### ➤ Your rights

Under data protection legislation, you have the right to request access to information about you that we hold. You also have the right to:

- access your personal data, obtain confirmation that we are processing your personal data and request a copy of the personal data we hold about you
- have your personal data rectified, if it is inaccurate or incomplete
- restrict our processing of your personal data where you believe that the data is not accurate or we may not have grounds for processing it (e.g. permitting its storage but no further processing)
- request the deletion of the personal data that we hold about you, if you believe that there is no (longer a) lawful ground for us to process it
- withdraw your consent where we are processing your personal data (to the extent such processing is based on consent)
- object to our processing of your personal data for which we use legitimate interest as a legal basis, in which case we will cease the processing unless we have compelling legitimate grounds for the processing.

To exercise any of your rights, you can send us a request, indicating the right you wish to exercise by e-mailing us at: [dpo@eaee.gr](mailto:dpo@eaee.gr). You may also use these contact details if you wish to make a complaint to us relating to your privacy.

➤ **Who we share your personal data with and why**

We share your personal data with our members, third parties that provide services to us (related to the purposes described above), other attendees of an event.

All HAIC' s staff members who are responsible for our internal and external communications and the organization of events, will have access to your personal data for the purposes described above. We may also share additional personal data (job title, e-mail address) with our sponsors.

➤ **International transfers**

To achieve the objective of our processing as described above, we may transfer your personal data outside the European Economic Area (EEA). We transfer your personal data only to third parties outside the EEA when that country provides an adequate level of protection according to an adequacy decision issued by the European Commission or when the third party has agreed to provide appropriate safeguards that ensure your personal data is protected, within the limits permitted by the GDPR.

➤ **Security of your personal data**

We employ strict technical and organisational (security) measures to protect your personal data from access by unauthorised persons and against unlawful processing, accidental loss, destruction and damage both online and offline.

Although we use appropriate security measures once we have received your personal data, the transmission of data - especially over the internet (including by e-mail) - is never completely secure. We endeavour to protect personal data, but we cannot guarantee the security of data transmitted to us or by us.

We limit access to your personal data to those who we believe reasonably need to access that information to carry out their tasks and in the context of the purposes for which we collect it.

➤ **Retention periods**

We will retain your personal data for as long as it is necessary to fulfil the purposes we collected it for, including the purposes of satisfying any legal, accounting or reporting requirements.

Especially the data collected for our annual meeting shall be available up to 12 months after the meeting, for informational and networking purposes of the delegates, as inextricable part of the meeting's object and purpose.



## ***PRIVACY & DATA PROTECTION POLICY***

### ➤ **How to contact us**

We hope that this Policy helps you understand, and feel more confident about the way we process your data. If you have any further queries about it, please contact us:

- by e-mailing us at [dpo@eae.gr](mailto:dpo@eae.gr) ; or
- by calling us at +30 210 3334137.

### ➤ **Modifications**

We may modify or amend this Policy in the future. Should this happen, the revised text will be posted on our website.